



Republic of the Philippines
MSU-ILIGAN INSTITUTE OF TECHNOLOGY

Office of the Bids and Awards Committee

Office of the BAC Secretariat, 3rd Flr, MSU-IIT Canteen Annex, Tibanga, Iligan City
Telefax No. (063) 225-4926

INVITATION TO BID

- A. The MSU- Iligan Institute of Technology through its Bids and Awards Committee invites interested suppliers to apply for eligibility and to bid for the hereunder project:

Name of Project :
Location :
Approved Budget :
Source of Fund :
Non-refundable Bidder Fee :
Reference No. :

Supply of labor and materials for the replacement of covered walkway roofing at MSU-IIT campus.

SCOPE OF WORKS:

1. Removal of existing polycarbonate roofing.
2. Installation of angular purlins attached to existing G.I. pipe purlins with painted with color same as existing truss frames.
3. Installation of 0.40mm thick pre-painted curve roofing sheets, beige color.
4. Painting works on affected areas.
5. Clearing after installation.

TERMS AND CONDITIONS:

1. Actual site inspection is highly recommended to get actual measurements and totality of work.
2. Secure site inspection certificate from PPD.
3. Contractor to supply labor and materials and should have appropriate tools, equipment, technical know-how, supervision necessary to complete the project.
4. Submit quotation to include:
 - Cost per scope of works
 - Number of days to complete
5. Coordinate with PPD before the start of the project.
6. Have filed Accreditation from MSU-IIT Procurement office.

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Supply of labor and materials in the replacement of dry wall partition, doors, windows & Bulletin board at OVCRE, 3rd floor, Main Library Building.

SCOPE OF WORKS:

1. Includes removal of dry wall partition, glass window, flush doors and bronze glass fixed Window. Includes retouching and repainting of affected areas.
2. Installation of 6mm thick bronze glass wall partition with sliding doors on 45mm x 100mm tubular analoc frames, with 1.60m tinting film (black) U.S. at the center of glass wall panel.
1 set = 3.00m x 8.965m
1 set = 3.00m x 6.79m
3. Installation of 6mm thick tempered clear glass sliding window on 45mm x 100mm uPVC tubular frame.
1 set = 1.58m x 1.56m
4. Fabrication and installation of 6mm thick clear sliding glass with 25mm x 25mm KAHA frame on 45mm x 100mm tubular analoc frame with 6mm thick cork board and 6mm thick marine plywood back panel.
1 unit = 0.10m x 1.20m x 1.70m
5. Clearing of areas before demobilization.
(please see attached sketch plan)

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SCOPE OF WORKS:

Installation of the following:

7 units - L-shaped table 1200 x 1500 x 925H with divider panel, 2 shelves, 3 small fixed drawers, 2 big fixed drawers, central lock and computer board, plastic full handle.

TOP : 25mm thick melamine board, vertical modesty, 18mm thick with PVC rubber edging.

(please see attached sketch plan)

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3. Contractor to supply labor and materials and should have appropriate tools, equipment, technical know-how, supervision necessary to complete the project.
4. Submit quotation to include:
-Cost per scope of works
-Number of days to complete
5. Coordinate with PPD before the start of the project.
6. Have filed Accreditation from MSU-IIT Procurement office.

B. Secure Checklist of bidding documents from the BAC Secretariat Office after payment of the non-submit the same at the BAC Secretariat Office on or before the deadline set.

C. Bid Related Schedules:

Procurement Stage	Start Date	End Date
Advertisement :	08/07/2014	08/14/2014
Pre-bid Conference : Conduct? <input checked="" type="radio"/> Yes <input type="radio"/> No	08/15/2014	08/15/2014
Submission of Bids :	08/29/2014	08/29/2014
Bid Evaluation :	08/30/2014	08/30/2014
Post-qualification :	08/31/2014	08/31/2014
Issuance of Notice of Award :	09/01/2014	09/02/2014
Contract Preparation and Signing :	09/03/2014	09/04/2014
Approval by Higher Authority : Necessary? <input checked="" type="radio"/> Yes <input type="radio"/> No	09/05/2014	09/05/2014
Issuance of Notice to Proceed :	09/06/2014	09/06/2014

D. Bid opening shall be on *August 29, 2014, 2:00PM at the Legal Office*. Bids will be opened in the e to attend. Late bids shall not be accepted.

E. The MSU-IIT reserves the right to review the qualifications of a selected bidder, subject to technical and production criteria, reject any or all bids, waive any formality or defect therein and accept the offer considered most advantageous to MSU-IIT.

F. Bidders should have completed, within 2 years from the date of submission and receipt of bids, a contract similar to the Project, and equivalent to at least fifty percent (50%) of the ABC (*For the procurement of Non-expendable Supplies*), Or contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC (*For the procurement of Expendable Supplies*).

G. The MSU-IIT reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract awards without thereby incurring any liability to the affected Bidder or Bidders.

H. For further clarifications, please inquire from Dr. Rohane M. Derogongan, Office of the BAC Secretariat, Telefax No. (063) 225-4926, anytime during office hours, or at our e-mail address: obs@g.msuiit.edu.ph.

BAC Chairman